



PERSONNEL COMMISSION

Class Code: 5142
Salary Range: 27 (C2)

ASPHALT WORKER

JOB SUMMARY

Under general supervision, perform and direct the work of others in the application of asphalt paving at District sites; assist carpenters, painters, plumbers, electricians or other journeymen to perform more simple kinds of repair and maintenance work; perform related duties as required.

EXAMPLES OF DUTIES

The classification specification does not describe all duties performed by all incumbents within the class. This summary provides examples of typical tasks routinely performed in this classification.

- Survey and inspect site and specific ground on which asphalt is applied; prepare or direct the preparation of the ground surface and the placement of forms at the site; cut, remove and properly dispose of existing asphalt and debris. *E*
- Estimate amount of asphalt to order and place orders; maintain appropriate levels of supplies and equipment. *E*
- Operate a District vehicle or direct others to pick up asphalt from vendors and deliver to work sites. *E*
- Apply, shape and finish asphalt at District sites such as parking lots, playgrounds, driveways and walkways for new construction or repair projects. *E*
- Operate or direct others in the operation of power equipment such as a tamper, roller and compactor to spread, roll, shape and finish asphalt surfaces. *E*
- Estimate time, materials and labor for new construction or repair of asphalt paving; check work in progress and upon completion to assure work is accordance with instructions and standards. *E*
- Assure work areas are clearly marked and safety precautions such as barricades are in place to keep students, staff and the public away from work areas. *E*
- Maintain records of time and materials utilized; prepare reports as requested. *E*
- Assist in training and provide work direction and guidance to employees in asphalt construction and maintenance work. *E*
- Assist carpenters, painters, plumbers, electricians or other journeymen to perform more simple kinds of repair and maintenance work; assist in laying and finishing concrete as assigned. *E*

Note: At the end of some of the duty statements there is an italicized "E" which identifies essential duties required of the classification. This is strictly for use in compliance with the Americans with Disabilities Act.

DISTINGUISHING CHARACTERISTICS

An Asphalt Worker inspects and estimates the time, materials and labor for new construction or repair for the application of asphalt paving at District sites. An incumbent often directs the work of other maintenance employees in the performance of asphalt paving work.

EMPLOYMENT STANDARDS

Knowledge of:

Types and properties of asphalt.
Paving, grading and compacting soil and asphalt.
Methods of grading and leveling soil, gravel and asphalt.
Basic mathematics.
Principles of training and providing work direction to others.
Safety practices and regulations pertaining to asphalt construction.
Oral and written communication skills.

Ability to:

Assist in training and provide work direction to employees performing asphalt work.
Grade and level soil, sand and gravel all grades of asphalt.
Estimate time and materials for asphalt construction and repair work.
Maintain records and prepare reports on work performed.
Make basic mathematical calculations.
Operate hand and power tools.
Operate grading, compacting and paving equipment.
Operate a vehicle observing legal and defensive driving practices.
Understand and follow oral and written instructions.
Establish and maintain effective working relationships with others.

Education and Training:

Equivalent to graduation from high school.

Experience:

One year of skilled experience performing all the duties of asphalt construction, preferably including some lead or supervisory experience.

Any other combination of training and/or experience, which demonstrates that the applicant is likely to possess the required skills, knowledges and abilities, may be considered.

SPECIAL REQUIREMENTS

Possession of a valid class C California Driver's License is required at the time of appointment.

An applicant for this class will be required to obtain, at his/her own expense, and submit his/her motor vehicle driving record at the time of appointment. The record must meet and be maintained at the district's safe driving record standard. Failure to meet this requirement will result in the disqualification and/or rejection of the eligible regardless of any other standing.

Incumbents are subject to pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials, including, but not limited to, asbestos and lead. Incumbents in this class are required to wear protective clothing, gear, and equipment as required by law and provided by the District.

WORKING ENVIRONMENT

Outdoors occasionally in inclement and hot weather.
Dust, fumes and noise from construction equipment.
Driving a District vehicle to conduct work.

PHYSICAL DEMANDS

Pushing, pulling, and moving debris and materials.
Lifting and carrying up to 60 pounds.
Kneeling, bending and crouching.
Dexterity of fingers and hands to operate hand and power tools and equipment.
Regular operation of jackhammer and compacting equipment such as vibrator/plate and tamper.
Standing for extended periods of time.
Hearing and speaking to exchange information.
Seeing to perform assigned duties.

AMERICANS WITH DISABILITIES ACT

Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation, depending on the nature of the disability.

APPOINTMENT

In accordance with Education Code Section 45301, an employee appointed to this class must serve a probationary period of six (6) months during which time an employee must demonstrate at least an overall satisfactory performance. Failure to do so shall result in the employee's termination.

PCA: 2/4/2010
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